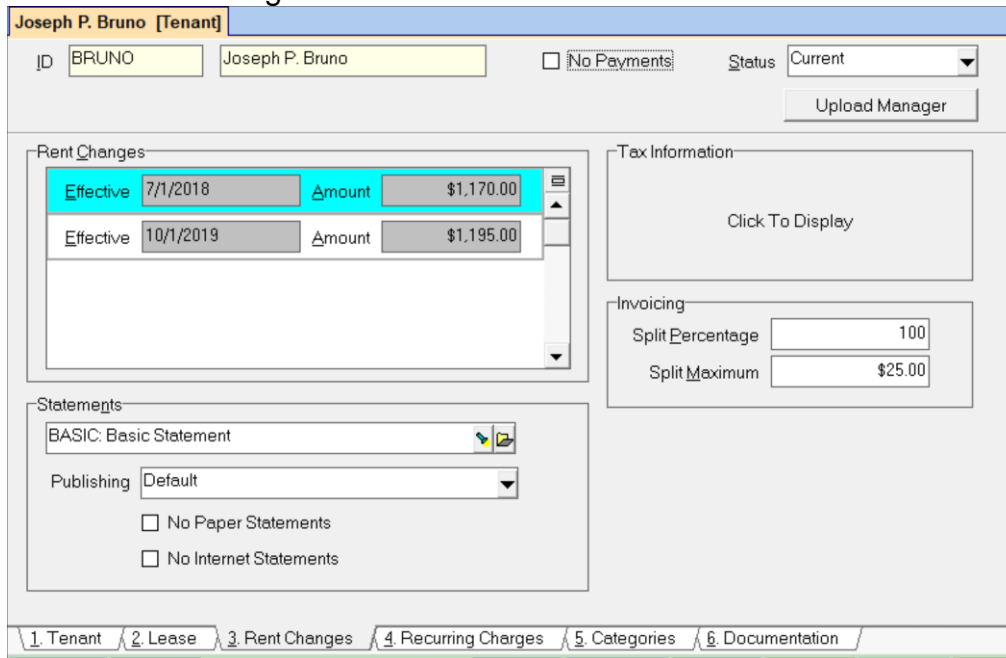
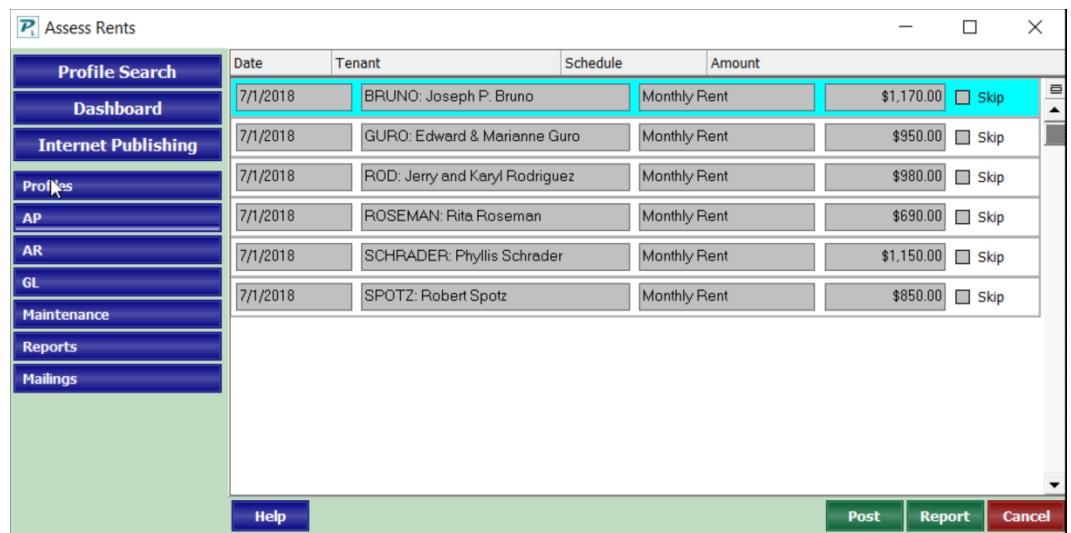


An unlimited number of rent change dates can be entered in the Tenant Profile.



Click into the Effective field to start. Use <TAB> or <CTRL><INSERT> or click in the open area below this line to enter another.

When rents are charged on the Effective date, the new rent amount will be charged.



| Date | Tenant | Schedule | Amount | |
|----------|--------------------------------|--------------|------------|-------------------------------|
| 7/1/2018 | BRUNO: Joseph P. Bruno | Monthly Rent | \$1,170.00 | <input type="checkbox"/> Skip |
| 7/1/2018 | GURO: Edward & Marianne Guro | Monthly Rent | \$950.00 | <input type="checkbox"/> Skip |
| 7/1/2018 | ROD: Jerry and Karyl Rodriguez | Monthly Rent | \$980.00 | <input type="checkbox"/> Skip |
| 7/1/2018 | ROSEMAN: Rita Roseman | Monthly Rent | \$690.00 | <input type="checkbox"/> Skip |
| 7/1/2018 | SCHRADER: Phyllis Schrader | Monthly Rent | \$1,150.00 | <input type="checkbox"/> Skip |
| 7/1/2018 | SPOTZ: Robert Spotz | Monthly Rent | \$850.00 | <input type="checkbox"/> Skip |

The rent summary field on the Lease tab will update, as will the Amount under the Lease section, as the rent change date becomes current. Old rent changes are deleted after processing.

Effective - Use this date field to enter the effective date of the rent change.

Amount - This is a numeric field for the new rent amount.

How it works

The default is that the tenant profile (Lease tab, Lease Amount field) will be updated with the new rent amount if the Effective date falls before the Scheduled Thru date on the Scheduled Receivables, Rent screen.

- a. This means that if the Effective date is 10/1 and you charge rents for Sept with a Next Scheduled date of 9/1 or 9/30, the tenant profile will not be updated.
- b. When you charge rents for October, the new charge will take effect and the profile will be updated.

If you prefer that the rent amount reflect what the rent will be the next time rent is charged, go to Setup, Database Settings, General tab. Mark the checkbox for Rent Changes.

- a. With the checkbox marked, if the Effective date is 10/1, when rents are charged for September, the rent amount will be updated and the rent change line item will be removed.